

## MINUTES

The School Board of Broward County, Florida  
District Advisory Council Meeting  
K.C. Wright, 600 SE 3<sup>rd</sup> Ave., Ft. Lauderdale, FL  
August 21, 2019; 6:30 p.m. – 8:30 p.m. Boardroom  
<http://browarddistrictadvisory.ch2v.com/>

**Meeting called to order 6:30 PM.**

**Welcome and Introductions:** All parties in attendance introduced themselves and provided a brief bio.

### **Housekeeping Transition:**

- **Attendance requirements.** Quorum must be met every meeting to conduct business or no minutes taken. 3 consecutive or 4 total absences, not in good standing, can't vote, & do not qualify for quorum.
- **Training PowerPoint sent to Area Chairs.** Next meeting review training for Area Representatives.
- **Sunshine Law & Ethics Training (45-min vs 14-min) -** Link sent out DAC Membership and Area Chairs to complete by 10/1 & email to DAC Chair. Second request made for 14-min-short-version.
- **Meeting Decorum** – It's OK to disagree and everyone respectfully participates. Continue to go around room twice. Areas Chairs – policy not approved, elect 2nd parent reps for ele, middle, & HS.
- **Sign-up for emails** on DAC website and fill out your info <http://browarddistrictadvisory.ch2v.com/>
- **Link to Acknowledgement of Responsibilities by Advisory Committee form not working.** New link next week. \*Email [districtadvisorycouncil@gmail.com](mailto:districtadvisorycouncil@gmail.com) by 10/1.

### **Special Guest Speakers:**

#### **Robert Runcie, Superintendent-**

1. **Has a final decision been made about the Dual Enrollment courses or the limitations?**  
**NO CAPS** limitations on the number of courses allowed for Dual Enrollment. However, 2019 1<sup>st</sup> Fall Semester was limited for grades 6<sup>th</sup>-12<sup>th</sup>. Based on FL State Statute, the number of DE courses a student takes cannot be limited. Request to rectify previously imposed limitations. Request noted.

#### **Dr. Valerie Wanza, Chief School Performance & Accountability Officer -**

2. **On breaks Winter, Spring, and Summer students are given assignments and/or projects and are having to do homework.** Pacing may need to be supplementary for some degrees IB, AP, or Cambridge. Request made to communicate through additional memos clear and concise language what the policy is to all principals, teachers, and parents, as well as to review the Homework Policy for clarification on summer breaks and electronic delivery of homework. DAC to make recommendations for clearer language for break time assignments and projects. Requests noted.
3. **Who is in-charge of changing the policies on the District website?** After School Board approval, it goes to the Chief of Staff, then to Director of Administrative Services to update. Second Request made to update all District websites with the Changes to Homework Policy 6000.1. Request noted.
4. **As advisory volunteers what is the protocol and where can a grievance be filed?** Report these to the Office of Service Quality and Accountability (OSPA) first. If no resolution, report to Dr. Wanza, Chief School Performance & Accountability Officer by contacting her office assistant Colette Azael at (754) 321-3827. As necessary Wanza will consult the Superintendent or direct to the appropriate department.
5. **Can staffing be increased for more full-time nurses or medical staff at schools for medical care to students to extend and include additional hours?** Request made to extend working hours and increase medical staff for bell-to-bell coverage at all schools. Request noted.

6. **Can course credit consideration be given to other sports organized by a league or other organizations?** HOPE is a state requirement and is applied as a regular class for GPA. Other sports and activities are interscholastic activities done outside of school. Certain sports are not eligible to opt out because they are not taken in/at school and are not under the umbrella of BCPS District through the FL High School Athletic Association. Request noted to write FLDOE for waiver consideration.
7. **Not all school websites are up to date and should a motion be made for a timeline?** Not every school has a Microtech on site. Schools with technology resources issues to go to their Innovation Zone so that students can get service hours to assist in updating local school websites. Requests made for a timeline and that District Information Technology (IT) to complete the DAC website requests by the end of 2019 Fall 1<sup>st</sup> Semester. Additional requests made to immediately post the revised Homework Make-up Policy 6000.1 (2<sup>nd</sup> request), Vaping Consequences in Disciplinary Matrix, & No CAPS Limitations on Dual Enrollment. Requests noted.
8. **Recommendation made to attend School Board Meetings as a speaker to explain any issues.** Recommendation noted.

**Dr. Leo Nesmith, Director Administrative Services-(754) 321-2605**  
**Leo.nesmith@browardschools.com**

9. Director Admin Services is the liaison to provide communication and updates on motions for policies between School Board and Administration, Staff, Advisories, and Committees, and will obtain staff responses within 21 days between District staff. Consolidated listing of all the committees and advisories given to DAC to have a seat and voice on all to support students and parents throughout the District. DAC currently has 73 members on paper. **School Board wants the DAC to review and to determine what their membership number should look like with the understanding that the School Board still wants 50%+1 for quorum.**

**Motion from DAC: We move that the School Board will look at each committee individually for policy, bylaws, and composition. Whereas, the committee discussed that the language was being developed because there are less people being represented because there used to be more areas and now there are less. Veronica Newmeyer, Seconded by Janet Bravo. Further Discussion.**

Ferrara to email the current membership and proposed membership. We can send her suggestions to combine all notes to have a quick final discussion and complete the composition proposal at the next DAC meeting.

**Request to Withdraw Previous Motion. Veronica Newmeyer. Motion Withdrawn Without Objection.**

What's preventing DAC from changing its composition? DAC's composition is not included in policy, and according to Policy 1.7 all policies must indicate composition. DAC Bylaws include our composition, but policy needs to change first, then we update our bylaws.

10. **Who gets the staff responses?** Only formal motions that are to be voted upon by the School Board, not discussions, are submitted through the Director of Admin Services or Staff Liaison. Nesmith's responsibility is to track all committees and is to also email **Scott Jarvis, Assistant Director, Office of Service Quality (OSPA)**. Together they will both work to get a staff response within 21 days. Upon receipt of responses, the School Board and Superintendent are copied then follow-up to DAC.

**Donna Boruch, Office of Service Quality (OSPA), School Improvement Plan (SIP)** – Boruch is the Coordinator of School Improvement for the entire District. Every quarter training at the North Area, Pompano Administrative Center next to Pompano Beach High School. Overview of the new SIP components for a Broward County SIP. Due to Federal Mandates the State must use the ESSA (Every Student Succeeds Act) Federal Index that counts all subgroups and ELL students. This year 128 schools required to do a State SIP (last year 153 schools). An ESSA school means they're below the 41% of the Federal Percent of Points Index (FPPI). FPPI has not been factored in before on how schools are graded.

**New Business School Calendar 2020-2021 (4 proposals)** – Synopsis for communication differences between the three calendar options #2, #2A, and 3 to be emailed and feedback requested by October. Option #1 out because August 18<sup>th</sup> is a primary election. Didn't want students to not attend school one day then come back the next.

**Meeting extended additional five minutes at 8:43 PM**

**TAC Update:** New CIO Phillip Dunn hired and will work closely with Interim CIO Matthew Bradford over the next eight months. TAC information available at: <https://www.browardschools.com/tac>

**DAC Successes:** Email to communicate to local SAC's & post on websites for parents and students.

- **Vaping Consequences in School (Disciplinary matrix changes)** - Brought motion to the School Board with a request from Western High School Students to change policy language to include vaping consequences. Policy revised.
- **Revised Homework Make-up Policy 6000.1** –Brought motion to the School Board with a request to change policy for student's make-up work after absences. Policy revised 7/23/2019.

**Approval of Minutes:** May 8, 2019 approved.

**Meeting Adjournment at 8:49 PM**